BEDFORD HIGH SCHOOL GOVERNING BOARD

2019/20 TERMS OF REFERENCE

STANDARDS COMMITTEE	
Members	The Committee shall comprise of a minimum of three Governors
Associate Members	The members do not have a vote
Quorum	The Quorum for the Committee shall be three Governors
Meetings	The Committee will meet termly and more often if required.
Delegation	This Committee has Delegated Powers
Committee Chair	Elected by the Committee
Clerk to the Committee	Arranged by the Governing Board
Minutes	Approved by the Committee at its next meeting
Reporting Arrangements	Committee minutes will be received by the Governing Board

Administrative Responsibilities
• Ensure there are effective clerking arrangements for the Committee. • Ensure that the committee receives relevant, accurate, timely and user-friendly reports on agenda items seven days prior to the meeting. • Ensure decisions, including any changes are clearly minuted. • To ensure that declarations of pecuniary interest are recorded at each meeting. • Ensure that governors, particularly committee members, receive appropriate training.

	STANDARDS	Term
1.	To hold leaders to account for educational performance and monitor the impact of teaching, and assessment	Every term
2.	To hold leaders to account for the attainment and progress of all pupils, across all years and subjects including the following vulnerable groups: • SEND pupils • Children with EAL • Children Looked After • Free School Meal pupils • Gender groups • High, middle and low attainers taking into account prior attainment.	Every term
3.	To ensure assessment procedures in school are robust and relevant and are evaluated in an appropriate way	As required
4.	To consider recommendations from external assessment of the school for example School Improvement Board, school consortia, Ofsted and other external bodies. To hold leaders to account for the agreed actions as a result of reviews and evaluate regularly the implementation of the recommendations.	As required
5.	To review the progress of the identified priorities within the school development plan ensuring actions contribute to raising standards, including appropriate targets and success criteria.	Every term
6.	To ensure that mechanisms are in place for the school to engage meaningfully with parents and carers	Every term
7.	To ensure parental engagement influences decision making and reviewing how this is fed back to parents and carers	As required

CURRICULUM		
8.	To ensure the intent of the curriculum provided to all pupils is rich and varied and to hold leaders to account for this	Every term
9.	To ensure a broad and balanced curriculum is implemented across school making sure all pupils have the breadth and depth of knowledge in all subjects in line with the requirements of the national curriculum	Every term
10.	To hold leaders to account for the impact of the curriculum across school provided to all pupils	Every term
11.	To ensure the school meets it's statutory assessment obligations under the National Curriculum.	Summer
12.	To review and ensure publication of information relating to the curriculum on the school website as specified by the School Information Regulations 2012 and Statutory Guidance	Autumn
13.	To ensure that the requirements of children with special education needs and disabilities are met, as laid out in the Code of Practice, and receive termly reports from senior leaders	Every Term
14.	To receive an annual report from the SEND governor	Summer
15.	To ensure that the school promote tolerance of and respect for people of all faiths (or those of no faith), cultures and lifestyles; and to prepare children and young people positively for life in modern Britain.	Every term
16.	To monitor the impact Sex Education policy	As required
17.	To ensure the school carries out its duties with regard to delivering Careers Education, Information, Advice and Guidance (CEIAG) to all pupils from the age of 11-19.	Every term or as required
18.	To ensure that arrangements are in place to allow a range of education and training providers to access all pupils in years 8-13 to inform them about approved technical education qualifications and apprenticeships, and that a policy statement setting out these arrangements is published.	As required

PUPILS AND WELFARE		
19.	To ensure school has robust procedures in place for behaviour management and to hold leaders to account for the impact of these including the monitoring of incidents of bullying.	Every term
20.	To receive, in accordance with statutory guidance, notification of all exclusions (number and length) and monitor the impact on pupils	Every term
21.	To approve a written statement of behaviour principles (annually) and to ensure the principles are implemented effectively	Autumn
22.	To monitor the number of children that are electively home educated	As required
23.	To ensure that the school meets its equality duty in line with the Public Sector Equality Duty and has annually published information showing how it complies with the new equality duty. To ensure the accessibility plan is reviewed every three years	As required
24.	To monitor pupil attendance and punctuality including persistence absent and to receive updates on actions being taken to address any significant issues	As required
25.	To ensure that mechanisms are in place for the school to engage meaningfully with pupils	
26.	To ensure pupil engagement influences decision making and reviewing how this is fed back	
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SAFEGUARDING		
29.	To review the Safeguarding and Child Protection Policy annually for approval by the Full Governing Board and to monitor it's effectiveness	Autumn
30.	To ensure that Safeguarding and Child Protection Policy is published on the school website.	Autumn
31.	To receive an annual report from the Headteacher detailing: • Changes to the Safeguarding and Child Protection Policy. • All training undertaken by the DCPO and all staff and Governors. • Statistical report on the number of children and young people on the child protection register.	Summer
32.	To receive a monitoring report from the Governor with specific responsibility for Safeguarding and Child Protection and to ensure that the Governor is aware of their role.	Every term
33.	To ensure that systems are in place to review and respond to the wishes and views of the children and young people and their families and that appropriate action is taken where necessary.	As required
34.	To ensure that LA Safeguarding Audit is completed and reviewed regularly.	Summer
35.	To ensure a risk assessment has taken place under the Prevent Duty and that actions are in place and reviewed to reduce future risks.	As required
36.	To ensure that appropriate safeguarding systems are in place and to hold leaders to account for children and young people who go missing from education.	Every term

Statutory Policies delegated to the Standards and curriculum for approval
Assessment
Admissions Policy

Statutory Policies and Procedures delegated to the Headteacher for approval
School Curriculum Policy Statement and arrangements for meeting the school's statutory assessment obligations under the National Curriculum
School Session times.
Behaviour Policy
Accessibility Plan
Policies relating to the provision of Early Years
Supporting Pupils with Medical Needs
Sex Education