**Bedford High School: Provider Access Information**

**Introduction**

This information sets out the school’s arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

**Student Entitlement**

All students will be given the opportunity to:

* find out about technical education qualifications and apprenticeships, as part of a careers programme which provides information on the full range of education and training options available at each transition point
* hear from a range of local providers about the opportunities they offer– through our enrichment programme, options process, assemblies and parents evenings
* learn how to make applications for the full range of academic and technical courses

**Management of provider access requests**

A provider wishing to request access should contact:

Mrs Birchall, Community and Work Related Learning Coordinator

Telephone: 01942 486386

Email: p.birchall@bedford.wigan.sch.uk

**Opportunities for access**

There are a number of events, integrated into the school careers programme. Providers are offered an opportunity to come into school to speak to students and/or their parents/guardians:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Autumn  | Spring | Summer |
| Year 7 | Autumn Enrichment Day | Parents EveningCareers Fair | Aspirations Week |
| Year 8 | Autumn Enrichment Day | Parents Evening (Options)Careers Fair | Aspirations Week |
| Year 9 | Autumn Enrichment DayBusiness Lunches | Parents EveningCareers FairBusiness Lunches | Aspirations Week |
| Year 10 | Autumn Enrichment DayBusiness Lunches | Parents EveningCareers FairBusiness Lunches | Post-16 Taster DaysAspirations WeekPost-16 Provider Presentations |
| Year 11 | Autumn Enrichment Day – Employability Skills Post-16 Provider PresentationsParents EventsBusiness Lunches | Parents Event – Exam PreparationCareers FairBusiness Lunches |  |

Please speak to our Community and Work Related Learning Coordinator to identify the most suitable opportunity for you and our students.

**Premises and facilities**

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also endeavour to make available, AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Main Reception. All relevant literature is shared with students.