



TO CARE  
TO LEARN  
TO ACHIEVE

**BEDFORD HIGH SCHOOL**  
A Specialist Business and Enterprise College  
with Applied Learning  
Headteacher: Mrs H J Phillips

December 2020

Dear Parents and Guardians,

As you will now know, late yesterday the government has directed schools to return on a 'staggered' basis next term. All Year 11 students will return as normal on Tuesday 5<sup>th</sup> January, and most students in Years 7-10 will return on Monday 11<sup>th</sup> January. The exception to this will be students from the following groups, who can return to school on Tuesday 5<sup>th</sup>:

1. Children of whom one or both parents is a 'keyworker'\* in Year's 7-10
2. Children under the care of a social worker in Years 7-10
3. Children with EHCP's in Years 7-10

\*a full list of 'keyworkers' can be found on page 3 of this letter.

If your child is in Years 7-10 and they are key worker children and have a social worker or EHCP, and you need them to attend school during the first week back on a full or part time basis, you should:

- Send an email to [accesstoschool@bedford.wigan.sch.uk](mailto:accesstoschool@bedford.wigan.sch.uk) with your name, your child's name and form.
- Include in the email the days you need them to attend.
- Attach some form of evidence of your key worker status if appropriate. This can be a photograph of a lanyard, letter from your employer, or other ID. This is only necessary if your child did not attend school during the first lockdown or if you have not previously provided evidence of keyworker status to the school.

**Please respond by Thursday 31<sup>st</sup> December.**

You will receive a reply to confirm your child's place and what to do on their first day back in January.

I have included a copy of the 'exceptional access to school' contract which we expect all students and their parents and guardians to engage with. You do not need to return a signed copy to school but it is assumed you agree to the terms if you send your child into school in the circumstances above.

**Remote education**

Students in year 7-10 who are not attending school until week commencing 11<sup>th</sup> January 2021 will receive remote education in line with our previous arrangements for home learning.

Bedford High School, Manchester Road, Leigh, WN7 2LU. Tel: 01942 909 009  
enquiries@bedford.wigan.sch.uk www.bedfordhighschool.co.uk  @BedfordHighSch  @Bedford High School Live



As always, we will support you and your child as much as possible and will be assigning work for each lesson every school day. To support this, we would like to highlight the following:

- All the resources and instructions for the work will be posted on Frog which is accessible from the school website [www.bedfordhighschool.co.uk](http://www.bedfordhighschool.co.uk) where you will also find information and support for completing remote learning effectively. This includes support on IT that we use to support remote learning including Frog, and Office 365.
- We will issue the work in line with your child's timetable so they should receive work for each of the 5 Periods each day.
- Students will have Zoom lessons for some of the timetabled lessons. The teacher will notify you and your child of when this will be on Frog. Teachers will also send the Zoom link, ID and password for the Zoom meeting. It is important that your child does not share this link with anyone else and they should use their full name on the Zoom profile so that it is recognisable to the teacher. We will expect high standards of behaviour, safety and learning focus whilst using Zoom.
- It will be important for your child to attend all scheduled Zoom lessons so that they can benefit from the best remote learning experience. Zoom is an easily accessible platform and works well on laptops, tablet devices and phones.
- All subject teachers will also be setting tasks to complete independently to allow students to consolidate and practice their learning. These tasks will also be posted on Frog and work should be submitted to the teacher via school email.
- Core PE practical lessons (Games) will not be taught.
- If you have any issues/concerns about accessing ICT equipment to receive these lessons please contact [r.ramsden@bedford.wigan.sch.uk](mailto:r.ramsden@bedford.wigan.sch.uk) who will work with you to resolve this.

### **Coronavirus testing**

You will also have heard that the government wants schools to support with the testing of students for Coronavirus. This government request was received yesterday which gives no time to plan before the start of term. Consequently, I want to reassure parents and guardians that should we decide that we are able to help administer tests, it will only happen if and when it is safe to do so, with appropriate resources and never without parental consent. I will write to you again about this in the New Year.

In the meantime, if your child tests positive please continue to inform the school as soon as you receive the result by emailing [enquiries@bedford.wigan.sch.uk](mailto:enquiries@bedford.wigan.sch.uk)

Thank you for your ongoing support and I wish you all a Merry Christmas.

Yours faithfully



Mrs H J Phillips  
Headteacher

**Health and social care**

This includes, but is not limited to, doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

**Education and childcare**

This includes:

childcare

support and teaching staff

social workers

specialist education professionals who must remain active during the coronavirus (COVID-19) response to deliver this approach

those essential to the running of the justice system

religious staff

charities and workers delivering key frontline services

those responsible for the management of the deceased

journalists and broadcasters who are providing public service broadcasting

**Local and national government**

This only includes:

those administrative occupations essential to the effective delivery of the coronavirus (COVID-19) response or delivering essential public services, such as the payment of benefits, including in government agencies and arms length bodies

**Food and other necessary goods**

This includes those involved in food:

production

processing

distribution

sale and delivery

as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines)

**Public safety and national security**

This includes:

police and support staff

Ministry of Defence civilians

contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the coronavirus (COVID-19) outbreak)

fire and rescue service employees (including support staff)

National Crime Agency staff

those maintaining border security, prison and probation staff and other national security roles, including those overseas

**Transport**

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the coronavirus (COVID-19) response, including those working on transport systems through which supply chains pass.

**Utilities, communication and financial services**

This includes:

staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure)

the oil, gas, electricity and water sectors (including sewerage)

information technology and data infrastructure sector and primary industry supplies to continue during the coronavirus (COVID-19) response

key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services)

postal services and delivery

payments providers

waste disposal sectors

## Exceptional Access to School

### Home/School Agreement

This agreement has been drafted in line with government guidance and with the specific purpose of keeping all learners safe and free from infection of the coronavirus. Use of the learning facilities at Bedford High School during the period of closure is dependent on the signing of this agreement by student and parent.

1. My child must enter via their designated gate each day. Gates will be open 8.00am and close at 8.30am. Any latecomers will not be admitted unless by prior agreement with the senior leadership team.
2. I will not send my child into school if they appear unwell. If my child presents at the gate with symptoms or discloses that a member of their family has symptoms they will be refused entry and sent home. If this becomes clear during the day, I will be contacted to collect my child.
3. As parent/guardian, I will be contactable throughout the day for health and safety reasons. If my job means you may not get to the phone easily, I will ensure the school has three contact names and numbers.
4. I will ensure my child attends in a school shirt/skirt or trousers and equipped to learn, with KO file, stationary and planner as well as a strong bag.
5. My child must wash their hands upon entry into school grounds and regularly throughout the day.
6. I understand it is expected that students engage with work provided fully and complete all tasks to the best of their ability and if they refuse to work or disrupt others, I will be contacted and asked to collect.
7. I will support the rule that my child must observe a 2 metre distance from other students or staff. This includes at unstructured times. There should be no physical contact between students.
8. The usual school day hours and timetable will apply, with break and lunch at the usual times.
9. If my child is expected to be absent from school, I will ring the usual absence line and record their name and reason, plus when they are expected to return.

**Bedford High School Behaviour policy applies at all times and staff instructions should be followed first time or the student may be asked to leave site or be collected by parents.**