



TO CARE  
TO LEARN  
TO ACHIEVE

**BEDFORD HIGH SCHOOL**  
A Specialist Business and Enterprise College  
with Applied Learning  
Headteacher: Mrs H J Phillips

June 2021

Dear Parents/Guardians

### Change to school day from September 2021 (next academic year)

As some of you may know, our usual timetable cycle up until September 2020 included an early finish for students every other Wednesday i.e. once per fortnight. In my Summer 2020 newsletter prior to our return from the first lockdown, I explained that the arrangement would be paused from September to allow for a full reintegration back to school for our students but that it was our intention to reinstate it when appropriate and possible to do so.

**From September 2021**, we believe we will be at the stage where we can reinstate the original arrangement. This will reduce alternate Wednesday lessons by 10 minutes. In effect, the equivalent of 5 minutes per week.

When the students leave site, staff will be engaged in fortnightly blocks of professional development and sharing good practice. This allows us to reinforce training on a very regular basis and enhances our Teaching & Learning development programme. It will also ensure that your child benefits from teaching that considers the latest research on effective practice.

Consequently, from September, students will finish at **1.45pm every second Wednesday**. **School buses will be available** at the earlier finish time every second Wednesday. Of course, I am concerned that this proposal does not cause problems for our parents, particularly the parents of younger students in year 7 who have not yet experienced this arrangement. Consequently, we will make supervised provision available for any students that need to stay until 2.40pm and homework club will be available to those students. Please let your child's Pastoral Guidance Officer (PGO) know if you need this facility.

Continued/...

Bedford High School, Manchester Road, Leigh, WN7 2LU. Tel: 01942 909 009

[enquiries@bedford.wigan.sch.uk](mailto:enquiries@bedford.wigan.sch.uk)

[www.bedfordhighschool.co.uk](http://www.bedfordhighschool.co.uk)



@BedfordHighSch



@Bedford High School Live



### SCHOOL DAY 2021/2022

	<u>Year 7</u>	<u>Years 8 &amp; 9</u>	<u>Years 10 &amp; 11</u>
08.30-08.50	Form Period/Assembly		
08.50-09.50	Period 1		
09.50-11.10	Period 2 09.50-10.20 Break 10.20-10.40 Period 2 10.40-11.10	Break 09.50-10.10 Period 2 10.10-11.10	Period 2 09.50-10.50 Break 10.50-11.10
11.10-12.10	Period 3		
12.10-13.40	Period 4 12.10-12.40 Lunch 12.40-13.10 Period 4 13.10-13.40	Lunch 12.10-12.40 Period 4 12.40-13.40	Period 4 12.10-13.10 Lunch 13.10-13.40
13.40-14.40	Period 5		
14.40-15.40	KS4 Intervention (As required) Extra-Curricular		

### Every Second Wednesday

	<u>Year 7</u>	<u>Years 8 &amp; 9</u>	<u>Years 10 &amp; 11</u>
08.30-08.50	Form Period/Assembly		
08.50-09.40	Period 1		
09.40-10.50	Period 2 09.40-10.05 Break 10.05-10.25 Period 2 10.25-10.50	Break 09.40-10.00 Period 2 10.00-10.50	Period 2 09.40-10.30 Break 10.30-10.50
10.50-11.40	Period 3		
11.40-12.55	Period 4 11.40-12.05 Lunch 12.05-12.30 Period 4 12.30-12.55	Lunch 11.40-12.05 Period 4 12.05-12.55	Period 4 11.40-12.30 Lunch 12.30-12.55
12.55-13.45	Period 5		

Continued/...

## Uniform

I would like to commend those students who support our uniform policy and arrive in full school uniform every day, including the school PE kit. We want all our students to be smart and business-like and excellent uniform is one aspect of getting the basics right. Our students know that in their uniform they are ambassadors for this school and understand the responsibilities that go with it.

We will continue to strive for exemplary uniform and appearance from all of our students but will only achieve this with full parental support for which we thank you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. McCaffery', written in a cursive style.

Mr P McCaffery  
Headteacher from September 2021