

## **Bedford High School: CEIAG Access Information for Students, Parents and Providers**

### **Introduction**

This information sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student Entitlement**

All students will be given the opportunity to:

- Find out about technical education qualifications and apprenticeships, through PDE as part of a careers programme. The PDE 'road map' is shared with all students at the start of each academic year. This is also available on the website under 'Curriculum – PDE'.
- Access impartial and independent advice from a qualified careers advisor, who will provide information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer– through our enrichment programme, options process, CEIAG notice board, form time activities, assemblies, social media and parent events
- Learn how to make applications for the full range of academic and technical courses

### **Parent & Carer Information**

All parents are encouraged to keep up to date with our CEIAG programme through our website and from parent portal/careers page and up to date LMI information to help them to support their child to follow appropriate pathways.

Parents are also encouraged to speak to Joe Markland, our careers advisor, who attends all year group Parents' Evenings or contact Joe Markland if they wish to arrange for additional support with post-16 pathways.

Mr J Markland, Aspiring Futures Careers Adviser  
Email: [j.markland@bedford.wigan.sch.uk](mailto:j.markland@bedford.wigan.sch.uk)

A parent wishing to request additional support or information should contact:

Mrs Birchall, Community and Work-Related Learning Coordinator  
Telephone: 01942 909009, Email: [p.birchall@bedford.wigan.sch.uk](mailto:p.birchall@bedford.wigan.sch.uk)

### **Management of provider access requests**

A provider wishing to request access should contact:

Mrs Birchall, Community and Work Related Learning Coordinator  
Telephone: 01942 909009, Email: [p.birchall@bedford.wigan.sch.uk](mailto:p.birchall@bedford.wigan.sch.uk)

### **Opportunities for access**

There are a number of events, integrated into the school careers programme. Due to current guidance around Covid-19, we are currently encouraging external providers to facilitate virtual CEIAG events/opportunities. This remains under review and will be updated with the most recent DfE guidance accordingly. Our CEIAG calendar of events shows the most update information on our current offer.

Please speak to our Community and Work Related Learning Coordinator to identify the most suitable opportunity for you and our students.

### **Premises and facilities**

The school will facilitate online / virtual discussions between the providers and students, as appropriate to the activity and the current DfE guidance. The school will also endeavour to make available, AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of any event.

Providers are welcome to email a copy of their prospectus or other relevant course literature to [p.birchall@bedford.wigan.sch.uk](mailto:p.birchall@bedford.wigan.sch.uk). All relevant literature is shared with students and parents/carers.

### **CEIAG Impact**

The impact of our CEIAG programme is measured regularly by:

- Post-16 provider engagement/activities and September Guarantee updates from colleges and training providers
- Destination data (NEET figures)
- GATSBY benchmark audits (termly) verified by our Careers and Enterprise Company advisor
- External provider feedback following each CEIAG event
- Parent forums
- Student voice activities
- Achieving the Full national careers quality award, The Quality in Careers Standard and working towards the Gatsby Benchmarks

**Next Review Period: January 2022**