Bedford High School

A Specialist Business and Enterprise College

Work Hard – Be Respectful – Take Responsibility



Process for Managing Medical Crisis

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Document Control	
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Author/reviewer:	Bridget Moss
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Copies of this policy are available from:	FROG VLN
Hard Copies of this plan are available from:	School Business Manager

Changes in History			
Date	Description	Page	
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Process for managing a crisis situation (Self-Harm / Medical Emergency)

- DO / DSL / Deputy DSL / First Aid Team to contact emergency services if injury/condition is serious/lifethreatening
- DSL/Deputy DSL/PGO Inform parents of action taken
- If the child/young person is taken to hospital, emergency protocols for treatment and care will be implemented by medical staff
- On student's return to school, **DSL** to refer to process for managing recent/historical self-harm / medical conditions (eg risk assessment)

Staff member witnesses and/or is informed of student self-harm/ medical emergency

Staff member suspects a student has selfharmed and/or is in need of immediate medical assistance

Locate student

- **Staff member** to call for assistance from DO/PGO/First Aid Team. Radio 'Medical' to indicate the need for immediate response.
- First Aid Team to make severity assessment and administer First Aid if appropriate
- Once DO / PGO / DSL / First Aid team arrives, staff member to calmly return to usual duties

- Staff member to log on CPOMS and inform DSL/Deputy DSL immediately
- DSL / Deputy DSL to take appropriate action (in line with Safeguarding Policy)
- DSL/Deputy DSL/PGO Inform parents/carers . Gain parental consent to discuss student at TATC if appropriate
- DSL / PGO to send support information home to parents and student if appropriate

• **DSL** to refer to process for managing recent/historical self-harm or medical conditions (eg risk assessment)